



# **CAPITOL CITY GOLF CLUB ESTATES (CCGCE) HOMEOWNERS ASSOCIATION**

## **ARCHITECTURAL CONTROL COMMITTEE (ACC) APPLICATION**

(This application form is **REQUIRED** per guidelines below. Non-compliance may result in fines)

Note: An ACC application form is not only needed, but it is **MANDATED** BY THE Association's Covenants, Conditions, and Restrictions (CC&R's) for **ALL** projects that change the appearance of the house and/or lot. It is the Associations underlying goal to not only maintain our home values, but to also try and enhance them as well by adhering to the standards prescribed by the CC&R's.

1. Please fill out the ACC application on the reverse side.
2. Please do not start your project until you have received approval from the ACC Committee.
3. Please allow 30 days for application processing. **NOTE: most applications are processed and returned within 3 business days.**
  - a. As a courtesy to your neighbors, please advise them of your proposed project.
  - b. All applicable building and related government codes and regulations must be followed and are the responsibility of the owner.
  - c. Please complete your project within **120 days** upon approval of application.
  - d. Please notify the association if your project cannot be completed within the 120 days so your application can be amended.

### **Common Reasons for Incomplete or Rejected Applications:**

- Paint chips were not included with application
- Paint color does not meet standards specified in CC&R's of whites, gray, light earth tones or pastels
- Government permit needed
- Incomplete information
- Needs a picture or detailed sketch with building dimensions
- Shed roof and/or color must match the house
- Shed siding must be same as house
- Not meeting cut-out standards that include minimum dimensions of **9 feet deep by a maximum of 15 feet long**
- Application not completed by owner
- Fence height exceeding four feet and placement nearer than 25 feet to the street from the front the residence.

**THANK YOU FOR MAKING THE CAPITOL CITY GOLF COURSE ESTATES A BETTER PLACE!**

**Please initial and date after reading**\_\_\_\_\_

**Mail or Deliver to:**

Capitol City Golf Club Estates  
Homeowners Association

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Lacey, WA 9851\*  
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**Application Date:** \_\_\_\_\_**Owner:** \_\_\_\_\_

Address: \_\_\_\_\_ City \_\_\_\_\_ State: \_\_\_\_\_ Zip \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Tenant: \_\_\_\_\_

**Project Address:** \_\_\_\_\_ **Lot#** \_\_\_\_\_**Proposed Scope of Work:**

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*Please provide/attach pictures, detailed sketches, color samples, dimensions, and descriptions of all finish materials to be used in your Work/Project.*

Timeframe of Project: From \_\_\_\_\_ To: \_\_\_\_\_

Owner's Signature \_\_\_\_\_

Print Name

Date