

Capitol City Golf Club Estates Association
Board Meeting Agenda
June 11, 2014

I. Call to Order

Time meeting called to order: 7:01pm

II. Roll Call

In attendance: Tom LaVack, Kristi Ferguson, Bob Moore, Joanna Aldridge

Excused absence: Jackie Rudnicki, Susan Derda

Deb Marmion / excused

Absent: Jayne Bradley, ~~Deb Marmion~~

III. Welcome and Guest Introductions

See sign in sheet: No Guests

IV. Approval of the Minutes of the Last Meeting

Motion: No Quorum / Tabled until next month's meeting

Seconded motion:

V. Additions to Agenda

Motion: No Additions

Seconded motion:

VI. Officers' Reports

A. President's Report

Combined President's report with Enforcement report:

- Reiterated a fond farewell to former Secretary and Trustee Katie McDaniel.
- Good responses concerning collecting names for Neighborhood Watch.
- 15 complaints / addressed and solved all but 2 including:
 - ✓ Conditions of several properties
 - ✓ Mail
 - ✓ Cars parked in road
 - ✓ Barking Dogs

Recap of actions:

- Homeowner put up fence / wall

A collection of handwritten signatures in black ink, including a large stylized 'J', a signature that appears to be 'M', and several other initials and names.



- Armor Loop residence has lawn that needs to be cut---4 ft. tall. We have not been able to contact the homeowner. Kristi asked the protocol for cutting grass. We have a handy man that we contract for services. Before we contract out services we; 1. Register letter 2. Waiting period specified in letter 3. Then go forward with decision to maintain lawn. If we are unable to collect from homeowner we place a lien on the property. Focus is maintain property then collect.
- On 65th / death of homeowner—we need to address that lawn. (It is getting long)
- 3 deaths in the community located on 58th, 65th and 66th.

B. Treasurer's Report

Absent / No Report

C. Secretary's Report

- Made contact with Maureen / Web Administrator
- Created and implemented Trustee / Board sign in sheet for permanent record keeping
- Created and implemented Guest Sign In Sheet for permanent record keeping
- Will begin working on next quarter's newsletter even though anticipate new Secretary

VII. Standing Committee Reports

A. Architectural: Bob Moore

No requests.

B. Enforcement: Tom LaVack

- Additional information of complaint concerning an alleged hoarder on 65th. Is the property vacant? Worried about fire and health department / affecting value of homes in neighborhood. Discussed this issue with lawyer and we have no authority. We follow our covenants for any violations listed.

C. Welcome Committee: Debi Marmion

No report / absent

D. Newsletter: Joanna Aldridge

Need articles and information from Trustees to place in publication

E. Golf Course Liaison: Jayne Bradley

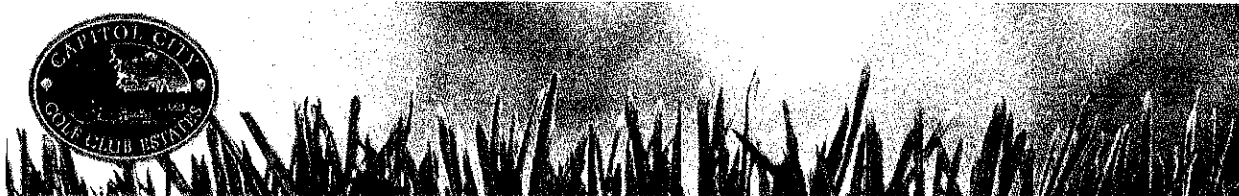
No report / absent

F. Helping Hands: Kristi Ferguson

She is collecting plastic bags for the Thurston County Food Bank-the Food Bank uses for kid's program. They send full bag of food home with kids on the weekends. Joanna suggested calling or going to grocery stores and asking for donations of unused bags since July 1st plastic bags no longer allowed in stores.

Kristi received a call and helped a neighbor. No other contacts but this one. She is open and welcomes information on homeowners who need help.

Kristi supports Helping Hands through school. She shared that if we have smaller items to donate she will transport to charities to help people in need. She has contacts to 14-15 charities that she works with. Tom LaVack volunteered to transport items in his truck to help out. Joanna Aldridge stated she is on the Board @ SafePlace and are always looking for donations.



VIII. Special Committee Reports

A. Spring Clean-up / Bins: Bob Moore

Very successful—received positive input. Only issue is that dumpsters filling up faster and the company does not provide service to dump on weekends. Found that people are placing items on top of dumpster, over loading dumpsters and placing items in incorrect dumpsters. He has been spending all day, every day this week going between dumpsters and monitoring. All Trustees thanked Bob for all of his hard work.

Discussed extending the dumpsters.

Padlocked dumpsters when full.

Discussed cost of extending dumpsters--\$3.80 a day plus pick-up and delivery fee of \$100.00 each way.

Decided to dump Monday as usual and extend through Tuesday / Wednesday.

B. New Board Member Recruitment: Tom LaVack

Asked Trustees to actively recruit friends and neighbors in community to get involved. Need minimum of 5 and maximum of 9 members. Out of the 9 Trustees 5 are board members.

IV. Old Business

No discussion

X. New Business

A. Annual Summer Community Yard Sale

- Date: August 2nd 8am-4pm
- Information out to homeowners:
 - Joanna to contact Maureen to place information on website
 - Joanna to create a flyer--takes to printers and mail
 - Kristi to place on Craig's List
 - Flyer on all mail boxes and sandwich boards---Bob
 - Ad in Olympian--Tom

B. Annual Board Meeting

- September 18th @ 6:30pm / Thursday evening / checking on availability of location
- Information out to homeowners via website, upcoming newsletter and flyer
- Plan for next year to align date with budget. Suggested May next year to hold annual meeting.
- Discussed agenda for board meeting.
 - ✓ Elections
 - ✓ Direction of Board



- ✓ Update of year
- ✓ Upcoming year and goals
- ✓ Operating Budget
- ✓ Financials
- ✓ Collections
- ✓ Laying out the meeting with 3 minute overviews of committees.

C. Future Agenda Item

- Continue discussion on changing annual meeting to May
- CapCity cell phone
- Board attendance and adherence to covenants

XI. Announcements

None

XII. Adjournment

Time: 8:22pm