Minutes Cap City HOA Board Meeting May 8, 2013

Present: Tom LaVack Bob Moore

Jackie RudnickiJoanna AldridgeDeb MarmionKatie McDanielMike DerdaSusan Derda

Call to Order: The meeting opened at 7:00pm

Minutes: The minutes were circulated for approval. Jackie moved that they be

accepted as is. Mike seconded. Motion passed.

Committee Reports

Financials: The monthly financials were sent around. Tom moved that we accept them. Susan

seconded. Motion passed.

Jackie explained that the financial reconciliations we have are for March. Twinstar didn't give us all the info necessary to complete April. Twinstar is working with them to collect the correct info from the direct deposits. When that is finished, then April and May can be reconciled. She reported that they've ordered the updated version of Quick Books. It hasn't come yet but as soon as it does all records will be brought up to date. Susan will follow up with that.

- Jackie paid \$225 in dumpster signs for the spring cleanup.
- She paid \$400 to Mark for computer work.
- \$35 to Larry for mowing and cleanup on St. Andrews.

Tom and Jackie will go to Olympia Federal to switch funds to Twinstar . Katie and Jackie will do the same at Chase.

Joanna asked questions regarding expenditures on the March statement, specifically the energy bill, minuteman, mailboxes, etc. Each question was answered. She also asked about officer and director insurance for the board members. Jackie and Joanna will look into what we currently have.

Delinquents: Tom is going to revisit homeowners that were overdue and committed to pay by

June. Also, invoices will be sent out to all that still haven't paid with interest added. They will go out the first of June. Those seriously in arrears will be sent

for collection.

Architectural: Joanna questioned that amount spent on the dumpsters (\$4,313.73) that were provided to the community. Bob said unfortunately there is no other vendor to

get bids from. We need to limit the time allowed and lock bins each night so folks

outside the community can't get access to them. At the September Annual Meeting, we will run it passed those present to vote if they want it again.

Neighborhood Bob has put it on hold until his surgery in June. He will be putting up the Watch:

signs with the Cap City web address on all the community mailboxes in

the next month.

Enforcement: Shirley Beck has concerns about the fence height allowable in Cap City. She has asked that we resolve and firm up what is the actual policy. Tom said we would definitely enforce the 5ft limit as per the resolution in 2010. The community will be notified. Any request for variance must be presented to the board and enforcement committee for approval prior to constructing it.

> It was reported that the resident at 5938 Hogan Drive sells out of the yard every day (like a yard sale, which is against the rules). Tom will contact them.

Roads & Signs: Mike asked if we could put something in the newsletter telling people to call Puget Sound if they are having problems with street lights.

> Mike also asked for an article in the newsletter that explains that Cap City will follow Olympia's law on fireworks on the 4th of July. He also wants to remind everyone that fireworks on the greens are a federal offense.

Welcome Deb reported that she has visited two newcomers, the Echols and Gitchos. She Committee: took them the By Laws, a newsletter, and gift card.

Summer Party: Katie reported that assignments had been made for basically all duties involved in the party. A party planning update was emailed to all committee members. Hopefully rsvp's will start coming in as soon as the newsletter hits the first week of June.

Yard Sale: Jackie selected Aug. 3 and 4, 8am to 4pm, for this summer's community yard sale. She will place advertising in the newspaper and on Craig's List. She will be the contact and oversee the event this year. She cautioned us to be careful of people wandering around and to watch the cash at all times.

Adjourn: The meeting adjourned at 8:40pm.