

**Minutes**  
**Capitol City HOA Board Meeting**  
**November 13, 2013**

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**Present:** Tom LaVack                      Katie McDaniel                      Bob Moore

**Excused:** Jackie Rudnicki                      Joanna Aldridge                      Jayne Bradley

**Absent:** Mike Derda                      Susan Derda                      Deb Marmion

**Call to Order:** The meeting was called to order at 7:02pm.

**Minutes:** Tom moved to accept the October minutes. Bob seconded. Minutes were accepted as written.

**Financials:** Jackie had given Katie copies of all the reports to hand out. She did. Tom and Bob discussed them and Bob moved to accept. Katie seconded. Motion passed.

**Architectural:** Bob stated there were no issues or questions to report this month.

**Street Sweeping:** Bob reported that the street sweeping was done the drains cleaned and witch hats in place to be trimmed. He personally checked all the streets this time to make sure the job was done correctly. This time he used Cascade from Pullayup.

**Neighborhood Watch:** A hold will be put on the neighborhood watch program as Bob is having back surgery and will be absent for 3 months recovering.

**Comments:** Tom thanked Bob, both personally, and on behalf of the Board, for his outstanding service, can-do attitude and consistency. Katie heartily agreed.

**Enforcement:** Tom said there were no new issues to report.

**Obie's Role:** Tom will be in touch with Ed and Naomi Obie to determine a plan of action for them. Katie has provided Tom with a number of form letters good for various community complaints. Possibly Obie's can make use of those letters as well as scouting the community for offenses.

**Roads & Signs:** Bob reported that he and Jackie had discussed making signs that show the community operates under Cap City CC&R's and fixing them permanently to all the mailboxes. Bob said we can't do that until the boxes are thoroughly cleaned later in the spring. He and Tom will get prices for the signs.

**Welcome Committee:** No report.

**Helping Hands:** Joanna had cancelled the announced meeting for a personal emergency. She will reschedule next week.

**Golf Course Communications:** No report.

**Old Business:**

- a. Newsletter – Katie said she has to put out a newsletter the first week of December and asked for content suggestions. The three present trustees discussed that the time of year lent itself well to the Helping Hands program, reaching out to shut-ins, etc. Tom also suggested that a few of the guys could volunteer to pick up and take away Christmas trees if the residents were unable.

**New Business:** Tom asked Katie to work with Maureen Mead to get our phone numbers added to the web site.

**By-Laws Elections:** At the Annual Meeting, those present overwhelmingly approved altering the By Laws to allow the Board to levy fines for continued abuse of the CC&R's. Unfortunately, there weren't enough members in attendance or having provided proxies to constitute a quorum.

Katie had suggested that we undertake lowering the percentage of attendance required to make a quorum. Tom does not like that idea, feeling it could be abused in the future. He asked that we hold a special Election Meeting In January, and mount an all-out effort to garner enough proxy votes and attendees to make over the 10% quorum requirements to pass the By-Law change. They decided to try a Saturday, daytime meeting at Woodland and shoot for January 19 at 2pm. Katie will contact Woodland.

Tom also asked Katie to see if Verizon had a mobile phone that had extension options so that 1 extension could be enforcement, one could be treasurer, etc.

**Adjourn:** The meeting adjourned at 7:50pm.